



# Employment / Volunteer Application

(Please print legibly and complete all sections.)

Date: \_\_\_\_\_

Interviewed by: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Assignment 1: \_\_\_\_\_ Assignment 2: \_\_\_\_\_

Notes:

ID #: \_\_\_\_\_ Volunteer/Staff PIN#: \_\_\_\_\_

Position applying for: ☐ Volunteer ☐ Community Service ☐ Kitchen Help ☐ Certified Food Manager ☐ Other

1. Name: Last \_\_\_\_\_ First \_\_\_\_\_ Middle Initial \_\_\_\_\_

2. Address \_\_\_\_\_ Apt. # \_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

3. Home Phone: (\_\_\_\_) \_\_\_\_\_ Work Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_

4. E-mail Address: \_\_\_\_\_

5. Are you over the age of 18? Yes \_\_\_\_\_ No \_\_\_\_\_ 6. Primary Language: Spoken \_\_\_\_\_

6. Will you be earning any credit or pay for volunteering? Yes \_ No \_ (For example, credit for a class or money through work study)

If yes, through what program? (be specific): \_\_\_\_\_

How many hours required? \_\_\_\_\_ Deadline for service: \_\_\_\_\_

8. How did you hear about our program? \_\_\_\_\_

9. Please list available service hours (only volunteers).

Monday \_\_\_\_\_ Tuesday: \_\_\_\_\_ Wednesday \_\_\_\_\_

Thursday \_\_\_\_\_ Friday \_\_\_\_\_ Saturday \_\_\_\_\_

Sunday \_\_\_\_\_

10. Please list any special areas of interest: \_\_\_\_\_

11. Please list significant skills/qualifications: \_\_\_\_\_

12. Please list two references not related to you.

Name \_\_\_\_\_ # Years Known \_\_\_\_ Phone # \_\_\_\_\_ E-mail Address \_\_\_\_\_

Name \_\_\_\_\_ # Years Known \_\_\_\_ Phone # \_\_\_\_\_ E-mail Address \_\_\_\_\_

13. Have you ever been convicted of a crime other than a traffic violation? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please explain what was (were) the offense(s): \_\_\_\_\_

I certify that everything stated on this application is true and correct. I understand NYE LLC. may contact references listed above. Furthermore, I understand that in order to complete my application to work/volunteer with NYE LLC., I may be asked to submit a resume and any additional documents as permitted by law.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**\*\*Thank you for your interest in being a part of the Nauck Youth Enterprises Team  
Return application to CARE Inc. P. O. Box 6361 Arlington VA 22206-0361 or call 703-486-0058\*\***